



## FRANKLIN TOWN COUNCIL

November 2, 2011

7:00 PM

**A. APPROVAL OF MINUTES**

**B. ANNOUNCEMENTS**

**C. PROCLAMATIONS/RECOGNITIONS**

**D. CITIZEN COMMENTS**

**E. APPOINTMENTS**

**F. HEARINGS**

**G. LICENSE TRANSACTIONS – *T.D. Beverage Inc. D/B/A Tedeschi Food Shop***

**H. PRESENTATIONS/DISCUSSIONS**

**I. SUBCOMMITTEE REPORTS**

**J. LEGISLATION FOR ACTION**

1. *Resolution 11-58: Appropriation: Library – Prior Year- Salaries*
2. *Resolution 11-59: Appropriation: Recreation – Prior Year- Salaries*
3. *Resolution 11-60: Appropriation: OPEB Actuary Study*
4. *Resolution 11-61: Appropriation: Nustyle Demolition*
5. *Resolution 11-62: Appropriation: Roads/Sidewalks/Drainage/Storm Water/Infrastructure*
6. *Resolution 11-63: Amendment of the FY 2012 Budget*
7. *Bylaw Amendment 11-665: Amendment to Chapter 82, Appendix A – List of Service Fee Rates* **<sup>2nd</sup> Reading**

**K. TOWN ADMINISTRATOR'S REPORT**

**L. OLD BUSINESS**

**M. NEW BUSINESS**

**N. COUNCIL COMMENTS**

**O. EXECUTIVE SESSION – *Negotiations, Litigation, Real Property, as May Be Required***

**P. ADJOURN**



## LICENSE TRANSACTION -

### Change of Manager

T.D. Beverage, Inc.  
400 King Street  
Franklin, MA

T.D. Beverage, Inc. D/B/A Tedeschi Food Shop is seeking approval of a change of Manager on their Wine and Malt Alcoholic Beverages Package Store License. The new manager is to be Christopher Gelineau.

All Departments have signed off on the transaction.

**MOTION** to approve the request by T.D. Beverage, Inc. D/B/A Tedeschi Food Shop for a Change of Manager to Christopher Gelineau.

**DATED:** \_\_\_\_\_, 2011

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

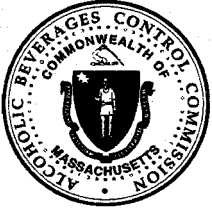
**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Deborah L. Pellegrini**  
**Town Clerk**

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**Judith Pond Pfeffer, Clerk**  
**Franklin Town Council**



The Commonwealth of Massachusetts  
 Alcoholic Beverages Control Commission  
 239 Causeway Street  
 Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

For Reconsideration

**FORM 43**  
**MUST BE SIGNED BY LOCAL LICENSING AUTHORITY**

043000036 Franklin November 2, 2011  
 ABCC License Number City/Town Local Approval Date

**TRANSACTION TYPE (Please check all relevant transactions):**

- New License
- New Officer/Director
- Pledge of License
- Change Corporate Name
- Transfer of License
- Change of Location
- Pledge of Stock
- Seasonal to Annual
- Change of Manager
- Alteration of Licensed Premises
- Transfer of Stock
- Change of License Type
- Cordials/Liqueurs Permit
- Issuance of Stock
- New Stockholder
- Other
- 6-Day to 7-Day License
- Management/Operating Agreement
- Wine & Malt to All Alcohol

Name of Licensee: T.D. Beverage, Inc. EIN of Licensee: 04-2264009  
 D/B/A: Tedeschi Food Shop Manager: Christopher T. Gelineau  
 ADDRESS: 400 King Street CITY/TOWN: Franklin STATE: MA ZIP CODE: 02038  
 Annual Wine & Malt Package  
 Annual or Seasonal Category: (All Alcohol- Wine & Malt Wine, Malt & Cordials) Type: (Restaurant, Club, Package Store, General On Premises, Etc.)

Complete Description of Licensed Premises:

One story convenience store, 664 Union Street One front and rear exit.

Application Filed: September 2011 Advertiser: N/A Abutters Notified: Yes  No   
 Date & Time Date & Attach Publication

Contact Person for Transaction: Ann W. Wakely Phone: 781-610-2423  
 ADDRESS: 14 Howard Street CITY/TOWN: Rockland STATE: MA ZIP CODE: 02370

Remarks:

The Local Licensing Authorities  
 By:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Judith Pond Pfeffer  
 Clerk, Franklin Town

Alcoholic Beverages Control Commission  
 Ralph Sacramone  
 Executive Director  
 \_\_\_\_\_  
 \_\_\_\_\_

ABCC Remarks: \_\_\_\_\_



The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

Personal Information Form

1. Licensee Information:

Legal Name of Licensee: T.D. BEVERAGE, INC. Business Name (d/b/a): TEDESCHI FOOD SHOPS, INC.  
Address: 14 HOWARD STREET ABCC License Number: 043000036  
(If existing licensee)  
City/Town: ROCKLAND State: MA Zip Code: 02370  
Phone Number of Premise: 508-528-1521 EIN of License: 04-2264009

2. Personal Information:

Individual Name: CHRISTOPHER T. GELINEAU Home Phone Number: 508-528-0732  
Address: 373 MUCCIARONE DRIVE E-mail Address:  
City/Town: FRANKLIN State: MA Zip Code: 02038  
Social Security Number: Date of Birth:  
Place of Employment: TEDESCHI FOOD SHOPS, INC.

Have you ever been convicted of a state, federal or military crime? Yes  No

If yes, attach an affidavit as to all charges and disposition.

3. Financial Interest:

Provide a detailed description of your direct or indirect, beneficial or financial interest in this license.

NONE

**IMPORTANT ATTACHMENTS:** For all cash contributions, attach last 3 months of bank statements for the source(s) of this cash.  
\*If additional space is needed, please use the last page\*

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature *C. Gelinau*

Date 9/16/11

Title *General Manager* (If Corporation/LLC Representative)

The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

### Manager Application

All proposed managers are required to complete a **Personal Information Form**, and attach a copy of the corporate vote authorizing this action and appointing a manager.

#### 1. Licensee Information:

Legal Name of Licensee:  Business Name (d/b/a):   
Address:   
City/Town:  State:  Zip Code:   
ABCC License Number:  (If existing licensee) Phone Number of Premise:

#### 2. Manager Information:

Name:  Cell Phone Number:   
Are you a U.S. Citizen: Yes  No  Court and Date of Naturalization:

(Submit proof of citizenship and/or naturalization such as Voter's Certificate, Birth Certificate or Naturalization Papers)

List the number of hours per week you will spend on the licensed premises:

Have you ever been charged or convicted of a state, federal or military crime? Yes  No

If yes, attach an affidavit as to all charges and disposition.

Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages? Yes  No

If yes, please describe:

Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled? Yes  No

If yes, please describe:

Have you ever been the Manager of Record of a license that was issued by this Commission? Yes  No

If yes, please describe:

Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone):

\*If additional space is needed, please use the last page\*

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature

Date

Additional Space

Please note which question you are using this space for.

Employment history:

1. Tedeschi Food Shops, Oct. 2004 - Present  
14 Howard Street  
Rockland, MA 02370  
Ph: 781-878-8210  
Contact: John Connell  
Positions: Clerk, Specialist, Assistant Manager, Floating Manager, General Manager
2. Town of Franklin DPW- Highway Division - May 2004 - May 2008  
Hayward Street, Franklin MA 02038  
Ph: 508.520.4911  
Contact: Philip Brunelli, Superintendent of Highway Division  
Positions: Highway and Park and Tree Crew, also member of Winter Snow Plow crew
3. Friendly's Ice Cream (now a Rick's Restaurant) - Oct. 2002 - Aug. 2003  
18 West Central Street, Franklin MA 02038  
Ph: 508.520.2424  
Contact: Robert Cabana, General Manager  
Position: Waiter, Ice Cream Preparation
4. Forge Hill Senior Living Center - Sept. 2001- Oct. 2002  
4 Forge Hill Road, Franklin MA 02038  
Ph: 508.541.6591  
Contact: Clark Chapman, Dining Supervisor  
Positions: Waiter, Food Preparer

# Legislation for Action

## Legislation for Action



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 11-58

**APPROPRIATION:** Library – Prior Year - Salaries

**AMOUNT REQUESTED:** \$ 56.94

**PURPOSE:** To pay for FY 11 Salaries Paid in First Pay Period of FY 12.

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 10/11/11                      **Vote:** 9 - 0

**Recommended Amount:** \$ 56.94

**Source of Funding:** Library - Salaries

**Comment:**

**MOTION**

Be It Moved and Voted by the Town Council that the sum of fifty-six dollars and ninety-four cents (\$56.94) be transferred from the FY 12 Library Salaries budget to pay the Library – Prior Year Salaries Account.

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**DATED:** \_\_\_\_\_, 2011

**VOTED:**  
**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Deborah L. Pellegri**  
**Town Clerk**

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**Judith Pond Pfeffer, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 11-59

**APPROPRIATION:** Recreation – Prior Year - Salaries

**AMOUNT REQUESTED:** \$120.00

**PURPOSE:** To pay for FY 11 Salaries Paid in First Pay Period of FY 12.

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 10/11/11                      **Vote:** 9 - 0

**Recommended Amount:** \$120.00

**Source of Funding:** Recreation - Salaries

**Comment:**

**MOTION**

Be It Moved and Voted by the Town Council that the sum of one hundred and twenty dollars (\$120.00) be transferred from the FY 12 Recreation Salaries budget to pay the Recreation – Prior Year Salaries Account.

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**DATED:** \_\_\_\_\_, 2011

**VOTED:**  
**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Deborah L. Pellegrini**  
**Town Clerk**

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**Judith Pond Pfeffer, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 11-60

**APPROPRIATION:** OPEB Actuary Study

**AMOUNT REQUESTED:** \$12,500

**PURPOSE:** To pay for OPEB Actuary Study

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 10/11/11                      **Vote:** 9 - 0

**Recommended Amount:** \$12,500

**Source of Funding:** Free Cash

**Comment:**

**MOTION**

Be It Moved and Voted by the Town Council that the sum of twelve thousand five hundred dollars (\$12,500.00) be transferred from free cash to pay for the OPEB Actuary Study.

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**DATED:** \_\_\_\_\_, 2011

**VOTED:**  
**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**A True Record Attest:**

**Deborah L. Pellegrini**  
Town Clerk

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**Judith Pond Pfeffer, Clerk**  
**Franklin Town Council**



# TOWN OF FRANKLIN

**RESOLUTION NO.:** 11-61

**APPROPRIATION:** Nustyle Demolition

**AMOUNT REQUESTED:** \$ 165,000

**PURPOSE:** To provide funding for demolition of the Nustyle building

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 10/11/11

**Vote:** 9-0

**Recommended Amount:** \$ 165,000

**Source of Funding:** Raise and Appropriate

**Comment:**

**MOTION**

Be It Moved and Voted by the Town Council that the sum of one hundred sixty-five thousand dollars (\$165,000.00) be raised and appropriated to the Nustyle Building demolition Account for the purpose of providing funding for the demolition.

**DATED:** \_\_\_\_\_, 2011

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**A True Record Attest:**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**Deborah L. Pellegri**  
**Town Clerk**

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

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**Judith Pfeffer, Clerk**  
**Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION NO.:** 11-62

**APPROPRIATION:** Roads/Sidewalks/drainage/storm water/infrastructure

**AMOUNT REQUESTED:** \$ 400,000

**PURPOSE:** To provide funding for roads/sidewalks/drainage/storm water/infrastructure

**FINANCE COMMITTEE ACTION**

**Meeting Date:** 10/11/11

**Vote:** 9-0

**Recommended Amount:** \$ 400,000

**Source of Funding:** Raise and Appropriate (Hotel-Motel Tax)

**Comment:**

**MOTION**

Be It Moved and Voted by the Town Council that the sum of four hundred thousand dollars (\$400,000.00) be raised and appropriated to the roads/sidewalks/drainage/storm water/infrastructure Account.

**DATED:** \_\_\_\_\_, 2011

**VOTED:**

**UNANIMOUS** \_\_\_\_\_

**A True Record Attest:**

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**Deborah L. Pellegri  
Town Clerk**

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

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**Judith Pfeffer, Clerk  
Franklin Town Council**



**TOWN OF FRANKLIN**

**RESOLUTION 11-63**

**AMENDMENT OF FY 2012 BUDGET**

**WHEREAS**, The Town of Franklin adopted the FY 2012 Budget on June 9, 2011, and

**WHEREAS**, The Town of Franklin amended the FY 2012 Budget on October 26, 2011.

**NOW, THEREFORE, BE IT MOVED AND VOTED** to further amend said FY 2012 Budget as amended October 26, 2011 from \$99,668,355 to \$99,753,355, as outlined below: (Increase Planning Board Salaries \$8,000, Board of Health Salaries \$9,000, Fire Department Salaries \$85,000 and decrease Employee Benefits -\$17,000.)

	<u>Original</u>	<u>Change</u>	<u>Amended</u>
<b>Total appropriation</b>	<b>\$99,668,355</b>	<b>\$85,000</b>	<b>\$99,753,355</b>
Raise and Appropriate:	\$88,590,026	\$85,000	\$88,675,026

**This Resolution shall become effective according to the rules and regulations of the Town of Franklin Home Charter.**

**DATED:** \_\_\_\_\_, 2011

**VOTED:**  
**UNANIMOUS** \_\_\_\_\_

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

**A True Record Attest:**

**ABSTAIN** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

**Deborah L. Pellegrini**  
**Town Clerk**

\_\_\_\_\_  
**Judith Pond Pfeffer, Clerk**  
**Franklin Town Council**

FOUR YEAR BUDGET  
TOWN OF FRANKLIN

	FY 2011		FY 2012		FY 2012		FY 2012		FY 2012		FY 2012 Amended Budget
	Final	Submitted	TA Recommend	Fin Comm Recommend	Town council to vote	FY 2012 amendments					
111 Town Council	expenses 3,500	3,500	3,500	3,500	3,500					3,500	
123 Town Administration	salaries 262,466	262,466	257,858	257,858	257,858					257,858	
	expenses 53,942	53,942	53,942	53,942	53,942					53,942	
	316,408	316,408	311,800	311,800	311,800					311,800	
131 Finance Committee	expenses 1,000	1,000	1,000	1,000	1,000					1,000	
135 Comptroller	salaries 336,924	337,959	333,167	333,167	333,167					333,167	
	expenses 55,175	56,425	56,425	56,425	56,425					56,425	
	391,999	394,384	389,592	389,592	389,592					389,592	
141 Assessors	salaries 221,053	221,103	221,103	221,103	221,103					221,103	
	expenses 59,100	78,850	68,850	68,850	68,850					68,850	
	280,153	299,953	289,953	289,953	289,953					289,953	
147 Treasurer-Collector	electd official salary 83,485	83,485	83,485	83,485	83,485					83,485	
	salaries 228,935	228,935	223,935	223,935	223,935					223,935	
	expenses 55,930	55,930	55,930	55,930	55,930					55,930	
	tax title expenses 35,000	35,000	35,000	35,000	35,000					35,000	
	403,350	403,350	398,350	398,350	398,350					398,350	
151 Legal	salaries 99,240	99,240	90,970	90,970	90,970					90,970	
	expenses 49,900	49,900	49,900	49,900	49,900					49,900	
	149,140	149,140	140,870	140,870	140,870					140,870	
152 Human Resources	salaries 111,230	111,230	106,391	106,391	106,391					106,391	
	expenses 9,950	9,950	9,950	9,950	9,950					9,950	
	121,180	121,180	116,341	116,341	116,341					116,341	
155 Information Technology	salaries 104,944	111,372	104,944	104,944	104,944					104,944	
	expenses 104,944	111,372	104,944	104,944	104,944					104,944	
161 Town Clerk	electd official salary 70,770	70,770	70,770	70,770	70,770					70,770	
	salaries 44,863	48,261	46,763	46,763	46,763					46,763	
	expenses 13,800	13,800	13,800	13,800	13,800					13,800	
	129,433	132,831	131,333	131,333	131,333					131,333	
164 Elections & Registration	salaries 30,609	30,609	30,609	30,609	30,609					30,609	
	expenses 17,700	15,400	15,400	15,400	15,400					15,400	
	48,309	46,009	46,009	46,009	46,009					46,009	
176 Appeals Board	expenses 5,000	5,000	5,000	5,000	5,000					5,000	
	5,000	5,000	5,000	5,000	5,000					5,000	





FOUR YEAR BUDGET  
TOWN OF FRANKLIN

	FY 2011	FY 2012	FY 2012	FY 2012	FY 2012	FY 2012	FY 2012	FY 2012	FY 2012	FY 2012
	Final	Submitted	TA Recommend	Fin Comm Recommend	Town council to vote	amendments	Amended Budget			
<b>Benefits:</b>										
910 Retirement & Pension	3,558,923	3,736,869	3,341,223							
Health/Life Insurance Benefits	2,075,000	2,371,200	2,440,000							
Retired Teacher Health Insurance	1,144,000	1,320,000	1,240,000							
Workers Compensation	315,000	345,000	300,000							
Unemployment Compensation	185,000	185,000	185,000							
Medicare	215,000	200,000	200,000							
OPEB	1,000	0	68,000							
Compensation Reserve	25,000	25,000	25,000							
<b>Subtotal Benefits</b>	<b>7,518,923</b>	<b>8,183,069</b>	<b>7,799,223</b>	<b>7,799,223</b>	<b>7,799,223</b>	<b>(17,000)</b>	<b>7,782,223</b>			
945 Liability Insurance	290,000	320,000	385,000	385,000	385,000		385,000			
<b>Stabilization</b>										
NuStyle (not voted yet)							350,000			
Roads (not voted yet)							165,000			
Partridge culvert							400,000			
							150,000			
<b>TOTAL ALL BUDGETS</b>	<b>88,090,285</b>	<b>91,550,009</b>	<b>89,305,026</b>	<b>89,305,026</b>	<b>89,305,026</b>	<b>-265,000</b>	<b>90,105,026</b>			
<b>Revenues</b>	<b>88,095,441</b>	<b>89,232,648</b>	<b>89,305,511</b>	<b>89,305,511</b>	<b>90,114,535</b>		<b>90,114,535</b>			
<b>Surplus/(Deficit)</b>	<b>5,156</b>	<b>-2,317,362</b>	<b>485</b>	<b>485</b>	<b>809,509</b>		<b>9,509</b>			
<b>ENTERPRISE FUNDS:</b>										
434 Solid Waste Disposal										
salaries	87,400	87,468	67,717	67,717	67,717		67,717			
indirects	-	-	-	-	-		-			
expenses	1,692,025	1,765,525	1,765,525	1,765,525	1,765,525		1,765,525			
debt	172,000	172,800	172,800	172,800	172,800		172,800			
	1,951,425	2,025,793	2,006,042	2,006,042	2,006,042		2,006,042			
440 Sewer										
salaries	605,253	606,235	597,359	597,359	597,359		597,359			
indirects	-	-	-	-	-		-			
expenses	502,750	398,250	398,250	398,250	398,250		398,250			
charles river assessment	2,477,620	2,539,561	2,543,870	2,543,870	2,543,870		2,543,870			
principal & interest	487,449	476,386	476,386	476,386	476,386		476,386			
	4,073,072	4,020,432	4,015,865	4,015,865	4,015,865		4,015,865			
450 Water										
salaries	1,129,461	1,085,413	1,067,741	1,067,741	1,067,741		1,067,741			
indirects	-	-	-	-	-		-			
expenses	2,123,950	2,173,450	2,173,450	2,173,450	2,173,450		2,173,450			
principal & interest	1,490,905	1,450,231	1,450,231	1,450,231	1,450,231		1,450,231			
	4,744,316	4,709,094	4,691,422	4,691,422	4,691,422		4,691,422			
<b>TOTAL ENTERPRISE FUNDS</b>	<b>10,768,813</b>	<b>10,755,319</b>	<b>10,713,329</b>	<b>10,713,329</b>	<b>10,713,329</b>		<b>10,713,329</b>			
<b>TOTAL OPERATING BUDGET</b>	<b>98,859,098</b>	<b>102,305,328</b>	<b>100,018,355</b>	<b>100,018,355</b>	<b>100,018,355</b>		<b>100,818,355</b>			



**TOWN OF FRANKLIN  
BYLAW AMENDMENT 11-665  
AMENDMENT OF SERVICE FEES:  
Planning Department**

**A BY-LAW TO AMEND THE CODE OF THE TOWN OF FRANKLIN, BE IT ENACTED BY THE FRANKLIN TOWN COUNCIL THAT:**

**Chapter 82 of the Code of the Town of Franklin, Appendix A, "List of Service Fee Rates" is hereby amended as attached (add underlined text).**

**This By-Law amendment shall become effective in accordance with the provisions of the Franklin Home Rule Charter.**

**DATED: \_\_\_\_\_, 2011**

**A True Record Attest:**

**Deborah L. Pellegrini  
Town Clerk**

**VOTED:  
UNANIMOUS \_\_\_\_\_  
YES \_\_\_\_\_ NO \_\_\_\_\_  
ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_**

\_\_\_\_\_  
**Judith Pond Pfeffer, Clerk  
Franklin Town Council**

**APPENDIX A  
LIST OF SERVICE FEE RATES**

DEPARTMENT	FEE	FY 11 RATE	SERVICE CATEGORY
PLANNING	APPROVAL NOT REQUIRED (81 P)	\$ 150.00	FULL COST
PLANNING	APPROVAL NOT REQUIRED (81 P) With New Buildable Lots Proposed	\$ 350.00	FULL COST
PLANNING	PRELIMINARY PLAN		FULL COST
PLANNING	DEFINITIVE PLAN	\$2.00 per linear foot of roadway - \$800 minimum	FULL COST
PLANNING	PLANNING BOARD SPECIAL PERMIT	\$ 750.00	FULL COST
PLANNING	BOND RELEASE (ESTIMATE)	\$ 500.00	FULL COST
PLANNING	BOND RELEASE (REDUCTION)	\$ 500.00	FULL COST
PLANNING	SITE PLAN	Up to 9,999 sf impervious coverage \$1,500; 10,000-24,999 sf impervious coverage \$2,500; 25,000-50,000 sf impervious coverage \$4,000; \$4,000 plus \$100 per each 10,000 sf impervious coverage > 50,000 sf	FULL COST
PLANNING	LIMITED SITE PLAN	\$ 500.00	FULL COST
PLANNING	SUBDIVISION MODIFICATION	\$750 Application Fee	FULL COST
PLANNING	REVIEW FEES:		
PLANNING	INDEPENDENT CONSULTANT REVIEW FEES	Determined by Inspection Consultant. Due before issuance of decision by Planning Board.	FULL COST
PLANNING	CONSTRUCTION INSPECTION FEE (SUBDIVISION)	Determined by Inspection Consultant. Due before or at time of pre-construction meeting.	FULL COST
PLANNING	CONSTRUCTION INSPECTION FEE (SITE PLAN)	Determined by Inspection Consultant. Due before or at time of pre-construction meeting.	FULL COST

# **FRANKLIN PLANNING & COMMUNITY DEVELOPMENT**

355 EAST CENTRAL STREET, ROOM 120  
FRANKLIN, MA 02038-1352  
TELEPHONE: 508-520-4907  
FAX: 508-520-4906

## **MEMORANDUM**

**To: Jeffrey, Nutting, Town Administrator**  
**From: Beth A. Dahlstrom, Town Planner**  
**Re: Construction Inspection Fees (Site Plan and Subdivisions)**  
**Cc: Bryan W. Taberner, DPCD; Robert Cantoreggi, DPW**  
**Date: September 28, 2011**

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In May 2011 the Planning Board voted to accept an Amendment of the Subdivision Rules and Regulations of the Town of Franklin at §300-19 Fee Structure and Regulations. The Amendment allowed for the use of an outside consultant (Vine Associates/GZA) to complete inspections of all construction of ways and the installation of water, drainage, erosion control systems, landscaping, sidewalks and appurtenances thereto.

- The owner/applicant shall pay for the Inspector's time and any test's through and Inspector fee. The Inspector fee is due before or at the time of the pre-construction meeting. The fee is the responsibility of the owner/applicant only.

In June 2011, the Town Council voted to accept an Amendment of the Zoning Bylaws at §185-45.L.(1), *Administration and Enforcement* which requires the Board to use outside consultant services (Vine Associates/GZA) at the expense of the developer to complete construction inspections for site plans.

- The owner/applicant shall pay for the Inspector's time and any test's through and Inspector fee. The Inspector fee is due before or at the time of the pre-construction meeting. The fee is the responsibility of the owner/applicant only.

The adoption of the changes to the Planning Board fee schedule is necessary to reflected the changes made at §300-19 and §185-45.L.(1), there will be no expense to the tax payers of Franklin.